

GRANTEE TRAINING
OLGA – DEOBLIGATION MODULE
OCTOBER 28, 2015

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SET EMPLOYEES UP TO DEOBLIGATE FUNDING

Home > Login

Welcome

Welcome to OLGA, the Online Grant Administration site for the Virginia Department of Rail & Public Transportation.

Existing Users Login

User ID:

Password:

Login

[Forgot your password?](#)

New to OLGA?

For instructions on how to create a new account please see our [Getting Started](#) section.

System Requirements

OLGA is designed for use only with Microsoft Internet Explorer 7 or higher. It will not function properly with other browsers. To download a free copy of Internet Explorer [click here](#).

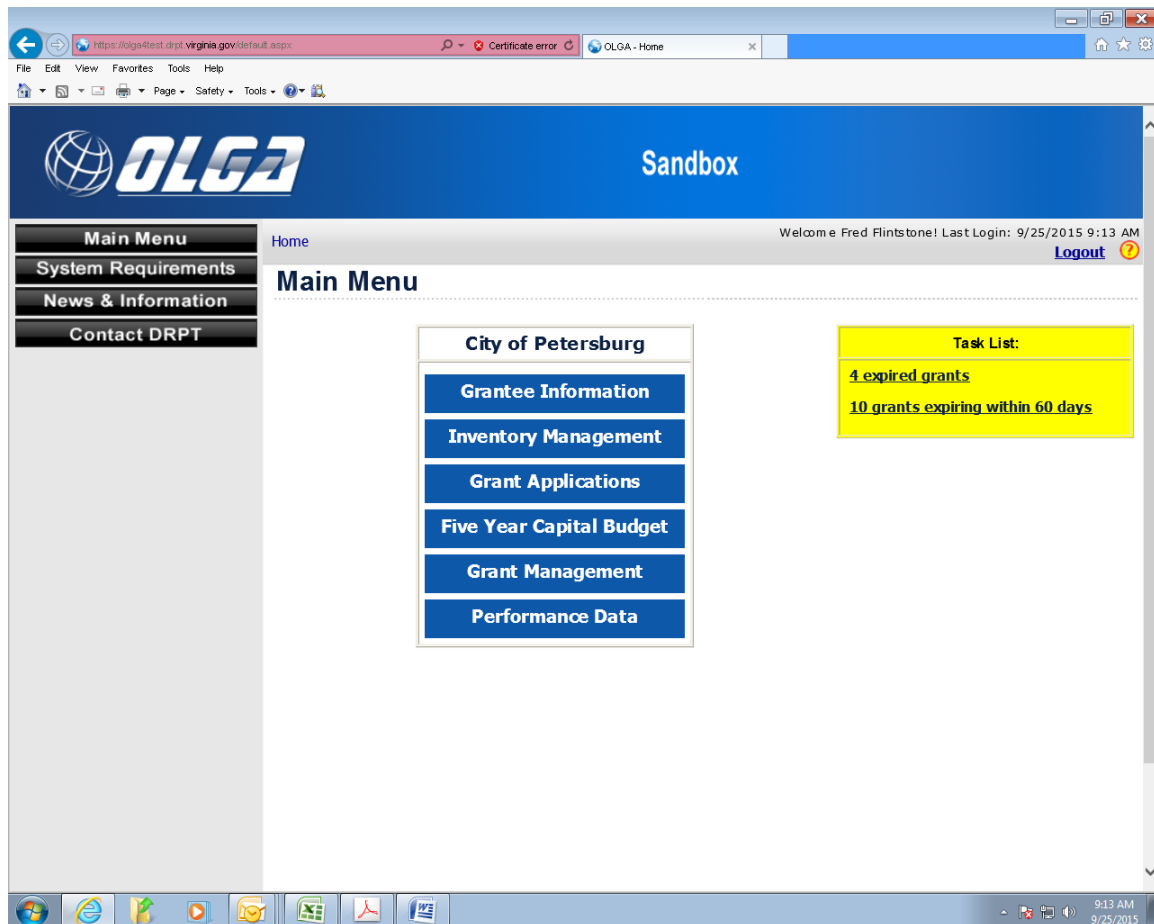
Disable your popup blocker or add this website to your approved list.

WARNING

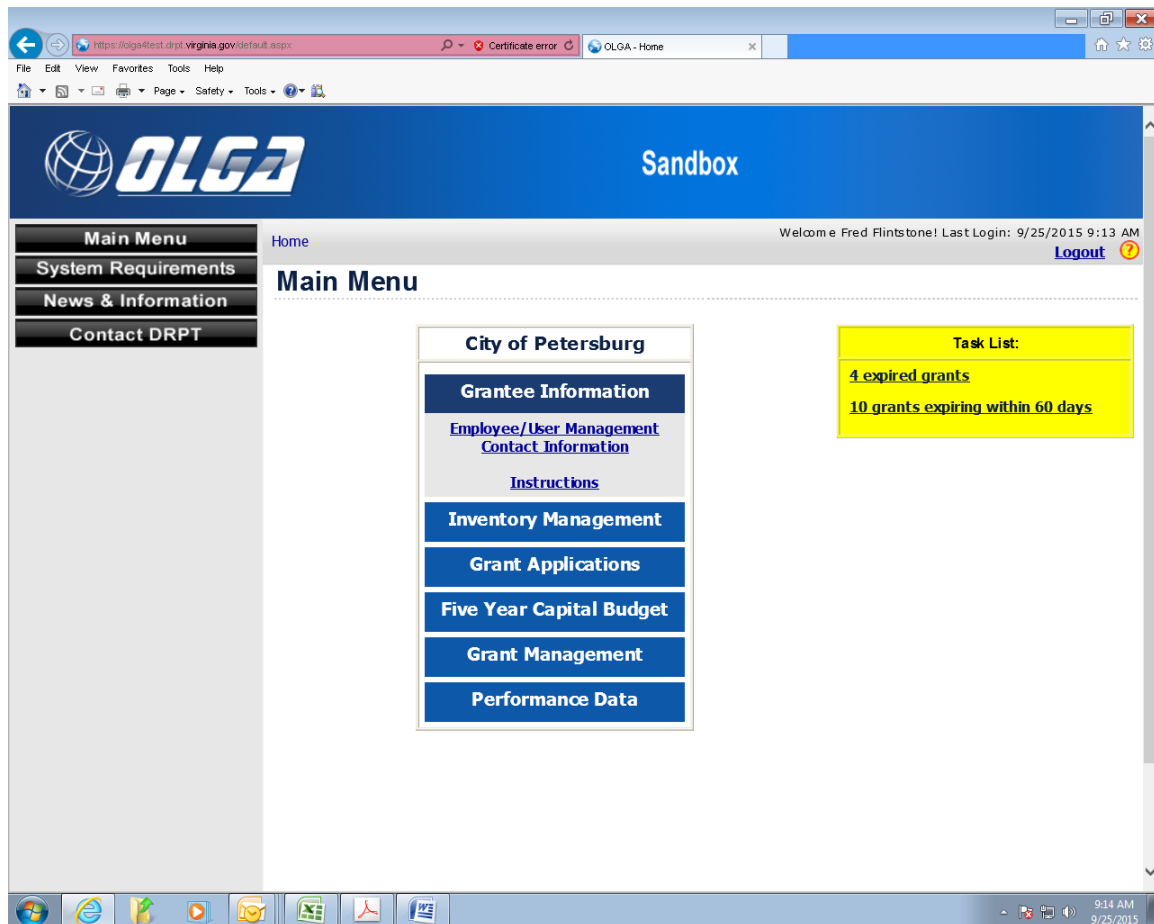
You are accessing a Commonwealth of Virginia computer system. Information system usage may be monitored, recorded, and is subject to audit. Monitoring of IT systems and data may include, but is not limited to, network traffic, application and data access, keystrokes, user commands, email, internet usage, messages, and data content. Unauthorized use of this system is prohibited and is subject to criminal and civil penalties. Use of this system indicates your consent to monitoring and recording.

If you do not consent to these terms, please log off immediately.

Enter your USER ID and Password and you will see the following screen.



Select Grantee Information and you will see the following screen.



Select Employee/User Management and you will see the following screen.

https://olga4test.drpt.virginia.gov/GranteeInfo/EmployeeList.aspx

OLGA - Grantee Information

Home > Grantee Information > Employee/User Management

Welcome e Fred Flintstone! Last Login: 9/25/2015 9:13 AM

[Logout](#)

Employee List for City of Petersburg

Please list all key personnel in your organization below. At a minimum, this list should include your top executives, anyone who will serve as a point of contact with DRPT, and anyone who will be using the OLGA system.

OLGA User	Subsidiary	Last Name	First Name	Middle	Office Phone	Cell Phone	Fax	Email	Delete	Modify
		Lee	Debbie		(804) 733-2340			dlee@petersburg-va.org		
		Byrd	Queenie		(804) 733-2452	(804) 640-5556	(804) 733-2468	qbyrd@petersburg-va.org		
		Johnson	William	E	(804) 733-2301			wjohnson@petersburg-va.org		
		Rollins	Marvin		(804) 733-2452	(804) 640-5547		mrollins@petersburg-va.org		
		Rollins	Marvin		(804) 733-2452					
		Belton	Dironna	M	(804) 733-2461			dbelton@petersburg-va.org		
		Flintstone	Fred							
		Rubble	Barney							
		Flintstone	Wilma							

- Organization Administrator
 - OLGA User

[Add Employee](#)

9:15 AM 9/25/2015

I am going to select the Modify button for Fred Flintstone to show you his authority and what is needed to process Deobligations.

Roles

	Yes	No
Limit user access to subsidiary only ?	<input checked="" type="radio"/>	<input type="radio"/>
	Update	Read Only No Access
User Access	<input checked="" type="radio"/>	<input type="radio"/>
Contact Information	<input checked="" type="radio"/>	<input type="radio"/>
Inventory	<input checked="" type="radio"/>	<input type="radio"/>
Capital Budget / Six Year Plan	<input checked="" type="radio"/>	<input type="radio"/>
Grant Applications	<input checked="" type="radio"/>	<input type="radio"/>
Grant Administration	<input checked="" type="radio"/>	<input type="radio"/>
Performance Data	<input checked="" type="radio"/>	<input type="radio"/>

Allow

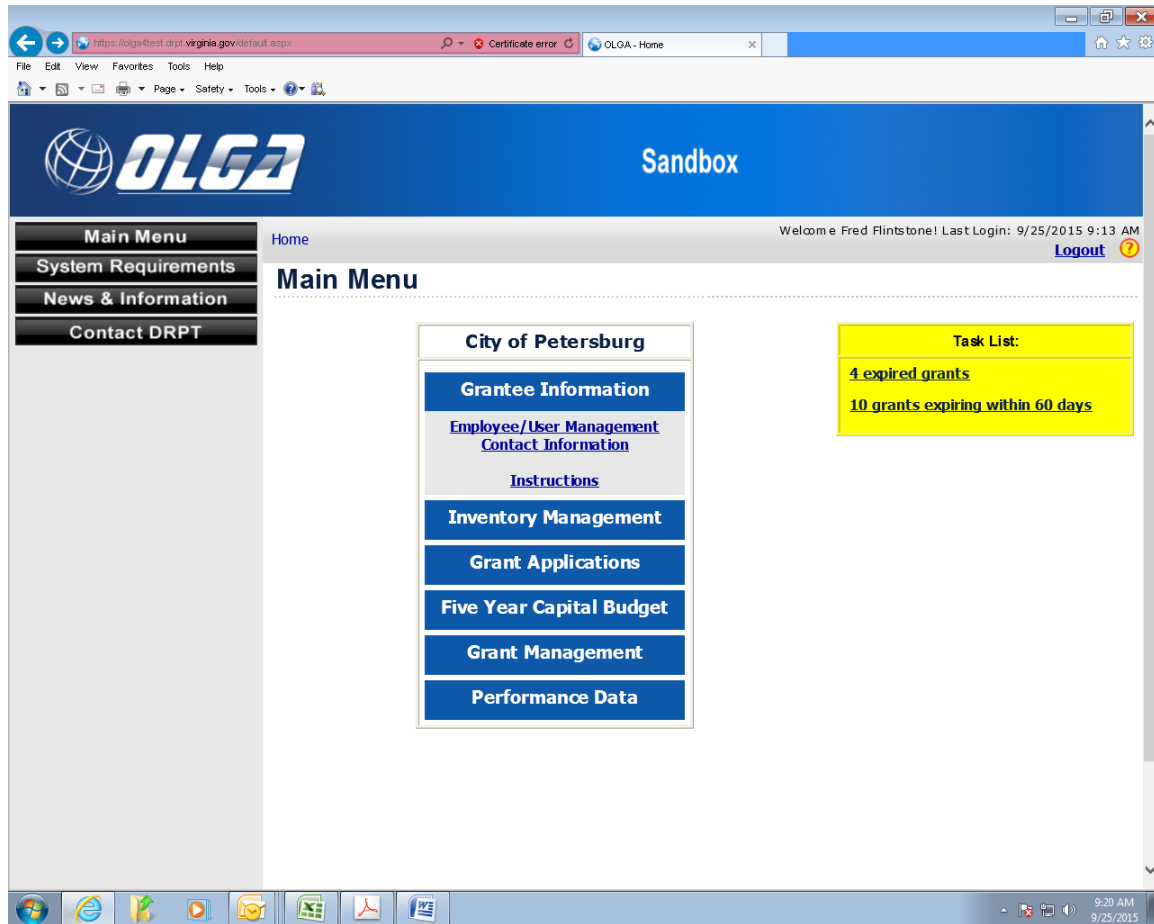
Submit Grant Applications	<input checked="" type="checkbox"/>
Sign Certifications & Assurances	<input type="checkbox"/>
Approve & Submit Reimbursement Requests	<input checked="" type="checkbox"/>
Approve & Submit Extension Requests	<input checked="" type="checkbox"/>
Certify Grantee Information	<input checked="" type="checkbox"/>
Approve Contracts	<input checked="" type="checkbox"/>
View Tax Information	<input checked="" type="checkbox"/>
Approve Deobligations of State Controlled Funds of \$1,500 or more	<input checked="" type="checkbox"/>

Save Close

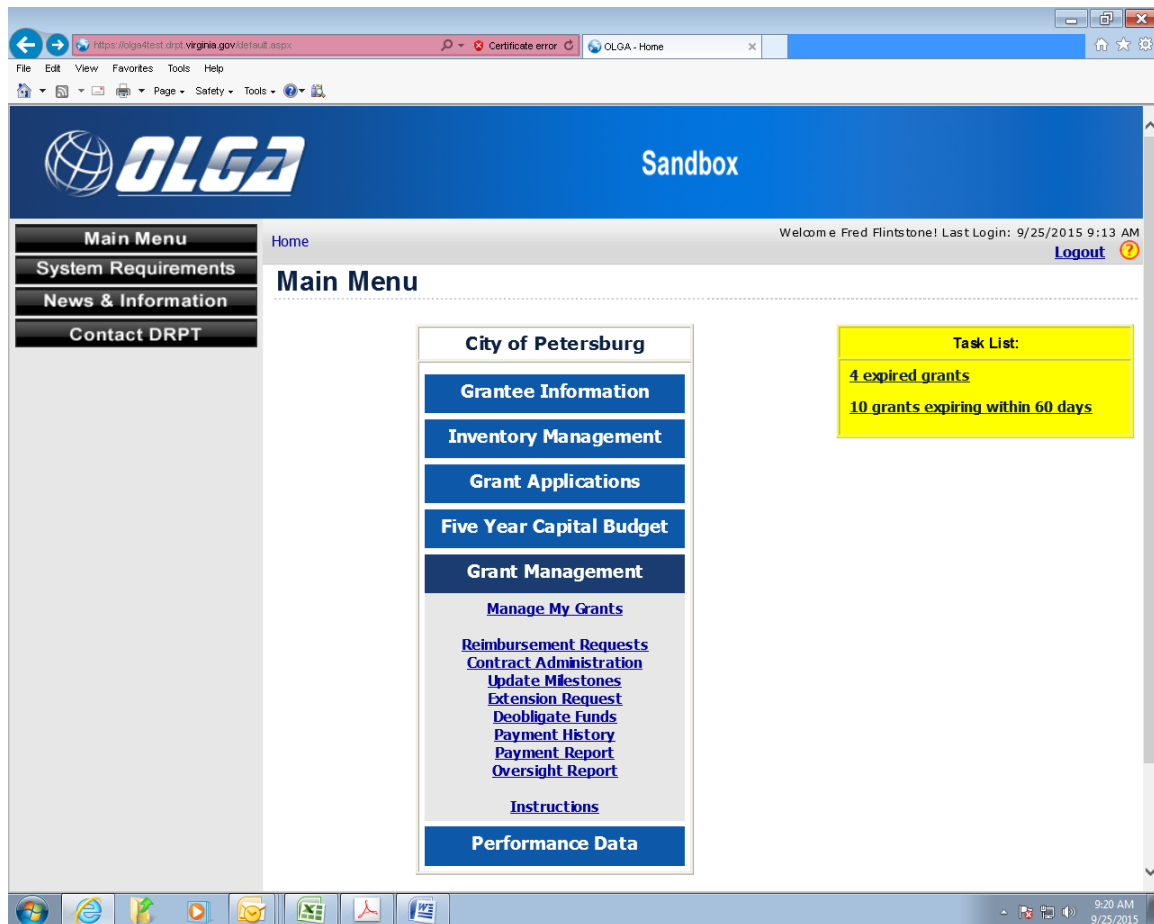
- The “Approve and Submit Reimbursement Requests” checkbox gives the user the authority to approve Deobligations up to \$1,499.
- The “Approve Deobligations of State Controlled Funds of \$1,500 or more” gives the user the authority to approve all Deobligations.
- Since both boxes are checked Fred can deobligate any amount of funding.

Now, let’s go back to the Main Menu and Deobligate funds when submitting a reimbursement request. See the Main Menu on the next page.

DEOBLIGATE FUNDS USING REIMBURSEMENT REQUEST



Select Grant Management and you will see the following screen.



Select Reimbursement Requests and you will see the following screen.

System Requirements
News & Information
Contact DRPT

Grant Management
Manage My Grants
Reimbursement Requests
Contract Administration
Update Milestones
Extension Request
Deobligate Funds
Payment History
Payment Report
Oversight Report

Reimbursement Requests

Status of Reimbursement Requests

Submit Date	Number	Project	Amount	Status	View	Attach Count	Attach Add	Edit	Delete
Not Submitted	104570	73014-95 FY 2014 73014-95 - PAT FTA5307 FY 2014 - Purchase Shop Equipment	\$2,071	Created on 02/03/2015	PDF	1			
Not Submitted	105069	73014-98 FY 2014 73014-98 - PAT FTA5307 FY 2014 - Bus Rehab/Renovation of Admin Building	\$1,600	Created on 06/26/2015	PDF	1			
4/20/2015	105031	71414-04 FY 2014 71414-04 - TMP FY 2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$3,596	Submitted on 04/20/2015	PDF	1			
6/26/2015	105071	73014-98 FY 2014 73014-98 - PAT FTA5307 FY 2014 - Bus Rehab/Renovation of Admin Building	\$1,650	Submitted on 06/26/2015	PDF	1			
6/26/2015	105072	73014-98 FY 2014 73014-98 - PAT FTA5307 FY 2014 - Bus Rehab/Renovation of Admin Building	\$1,650	Approved on 06/26/2015	PDF	1			

New Reimbursement Request

Project:

Add New Request

Return

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We are going to do a new Reimbursement Request so we will select the Project that we want to draw down funds from and select the Add New Request button. I selected Project 71414-04 which you will see on the next page.

Home > Grant Management > Reimbursement Requests > Reimbursement Request

Welcome e Fred Flintstone! Last Login: 10/23/2015 10:06 AM [Logout](#)

Reimbursement Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

Amount Expended | Supporting Documentation

Amount Expended:

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$3,596	\$899	\$4,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$29,646	\$7,412	\$37,058

Total Reimbursable Amount: \$0 ☐ Final Reimbursement Request

[Save](#) [Cancel](#)

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We are going to assume this is the final reimbursement on this project and that we want to deobligate the remaining funds after the final reimbursement request is deducted. Key in the total amount expended (\$15,000) just like you normally would and you will see the following screen which shows you the remaining balance.

https://olga4test.drpt.virginia.gov/ManageGrantReimbursementRequests.aspx Certificate error OLGA - Manage Grants - Reim...

File Edit View Favorites Tools Help

Page Safety Tools

Main Menu

- System Requirements
- News & Information
- Contact DRPT

Grant Management

- Manage My Grants
- Reimbursement Requests
- Contract Administration
- Update Milestones
- Extension Request
- Deobligate Funds
- Payment History
- Payment Report
- Oversight Report

Home > Grant Management > Reimbursement Requests > Reimbursement Request

Welcome Fred Flintstone! Last Login: 10/23/2015 10:06 AM Logout

Reimbursement Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

Amount Expended Supporting Documentation

Amount Expended: \$15,000

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$3,596	\$899	\$4,495
Total Expended This Period	\$0	\$12,000	\$3,000	\$15,000
Balance Remaining	\$0	\$17,646	\$4,411	\$22,057

Total Reimbursable Amount: \$12,000 ☐ Final Reimbursement Request

Save Cancel

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10:54 AM 10/23/2015

- This shows the \$15,000 on the “Total Expended This Period” row. If this was just a normal Reimbursement request you would select the Save button and not select the Final Reimbursement Request check box.
- If you want to deobligate the remaining balance you must select the Final Reimbursement Request check box. Select this check box and you will see the following screen.

https://olga4test.drpt.virginia.gov/ManageGrantReimbursementRequests.aspx Certificate error OLGA - Manage Grants - Reim...

File Edit View Favorites Tools Help

Page Safety Tools

Main Menu

- System Requirements
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Grant Management

- Manage My Grants
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- Update Milestones
- Extension Request
- Deobligate Funds
- Payment History
- Payment Report
- Oversight Report

Home > Grant Management > Reimbursement Requests > Reimbursement Request

Welcome Fred Flintstone! Last Login: 10/23/2015 10:06 AM Logout

Reimbursement Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

Amount Expended Supporting Documentation

Amount Expended: \$15,000

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$3,596	\$899	\$4,495
Total Expended This Period	\$0	\$12,000	\$3,000	\$15,000
Balance Remaining	\$0	\$17,646	\$4,411	\$22,057

Total Reimbursable Amount: \$12,000

☒ Final Reimbursement Request

Selecting the Final Reimbursement Request box will redirect you to Deobligate the remaining balance once the reimbursement request is submitted.

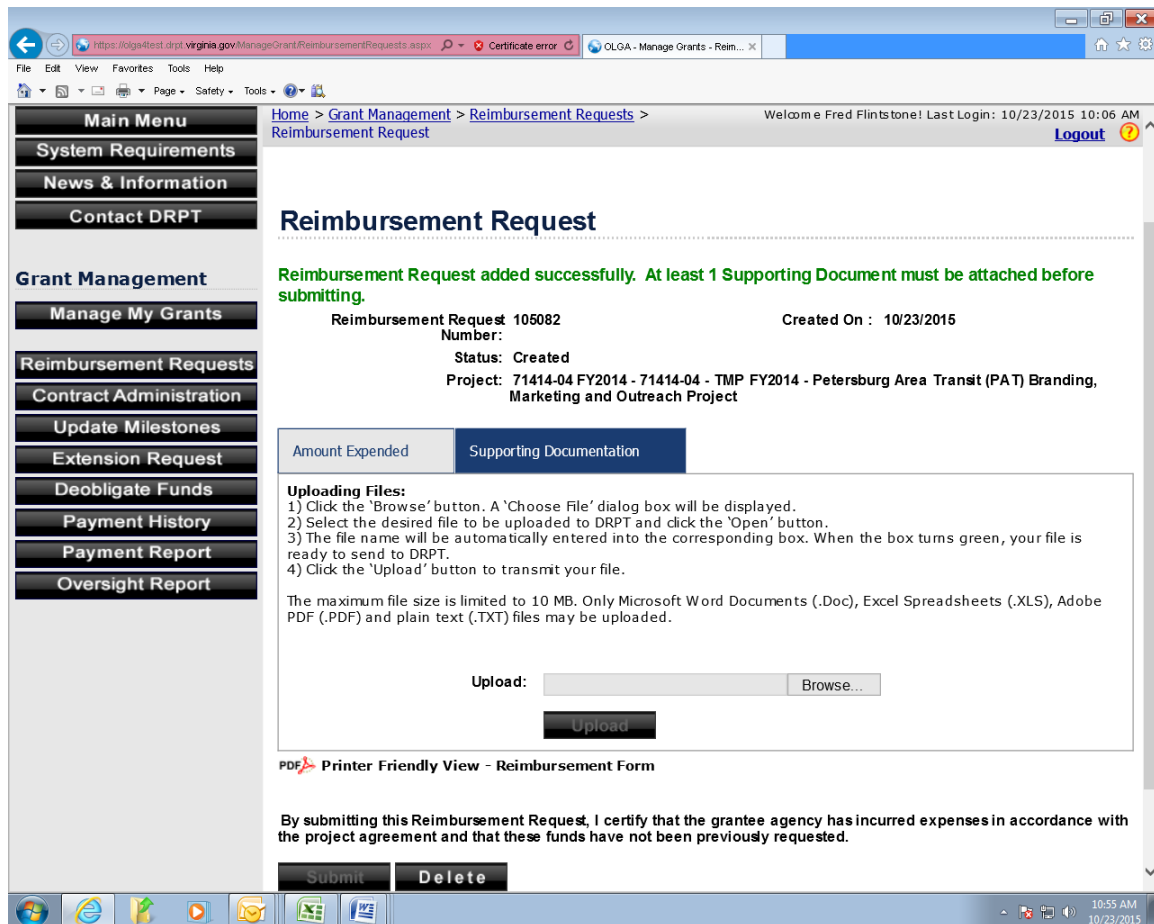
Save Cancel

Virginia Department of Rail and Public Transportation • 600 East Main Street, Suite 2102 • Richmond, VA • 23219 • (804) 786-4440

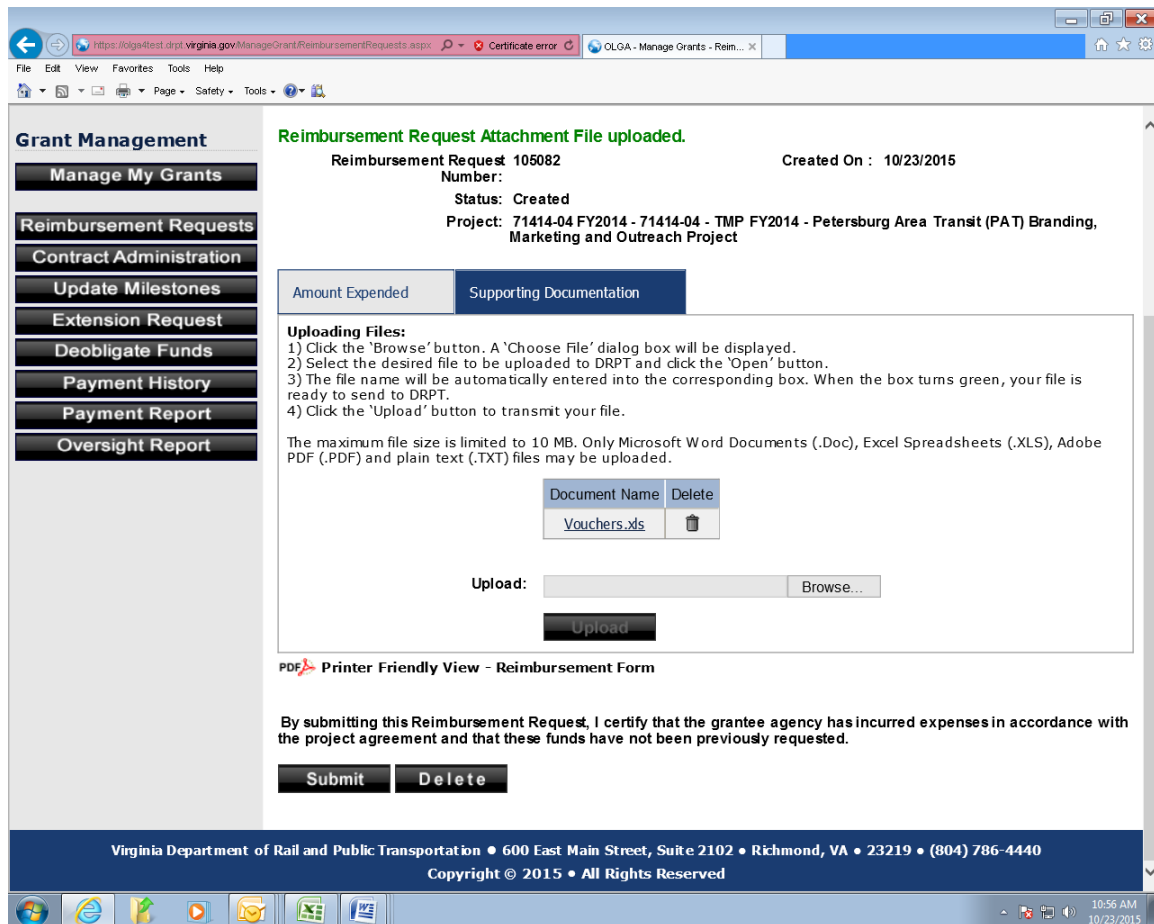
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10:55 AM 10/23/2015

When you select the check box it tells you that you will be redirected to Deobligate the remaining balance after the Reimbursement Request is submitted. Select Save and you will see the following screen.



You must now attach supporting documentation just like you do for a normal reimbursement request. I attached a document and now you will see the following screen.



Select the Submit button and it will ask you if you want to Submit the Reimbursement Request. Select OK and you will be redirected to the Deobligation screen.

Deobligation Request

Reimbursement Request 105082 submitted successfully. You may now deobligate the remaining balance.

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☐ Yes ☒ No

The total expended for this reimbursement request is moved up to the “Total Outstanding Requests” row. The total Deobligation amount is \$17,646 which is the remaining balance of State funding. If there were Federal funds authorized by DRPT then the deobligation amount would include the federal funding as well. Select the Yes radio button and you will see the following screen.

Deobligation Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☒ Yes ☐ No

By clicking the Submit button, I hereby approve the deobligation of all state controlled funds related to the project listed above on behalf of City of Petersburg. I certify that I understand that these funds will no longer be available under the project agreement.

Submit **Cancel**

A message pops up that says you approve the deobligation of all state controlled funds. Select the Submit button and select Ok when it asks you if you want to Submit the Deobligation Request and you will see the following screen.

Deobligation Requests

Deobligation Request 29 submitted successfully.

Status of Deobligation Requests for 71414-04 [Show All Projects](#)

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status		
10/23/2015	29	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015	PDF	Delete

New Deobligation Request

Project:

[Add New Request](#)

[Return](#)

You can see that the Deobligation Request for \$17,646 shows a Status of Submitted.

- The DRPT Program Administrator can either Approve or Reject the request in DRPT's internal system. The status will change to Approved or Rejected in OLGA when that occurs.
- You cannot edit a Deobligation Request.
- If the Deobligation Request is rejected by the Program Administrator then you must submit a new one.
- A Deobligation Request that has been submitted or rejected can be deleted by selecting the trashcan next to the specific project.

Deobligation Requests

Deobligation Request 29 submitted successfully.

Status of Deobligation Requests for 71414-04 **Show All Projects**

From To **Refresh**

Submit Date	Request Number	Project	Amount	Status		
10/23/2015	29	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015	PDF	

New Deobligation Request

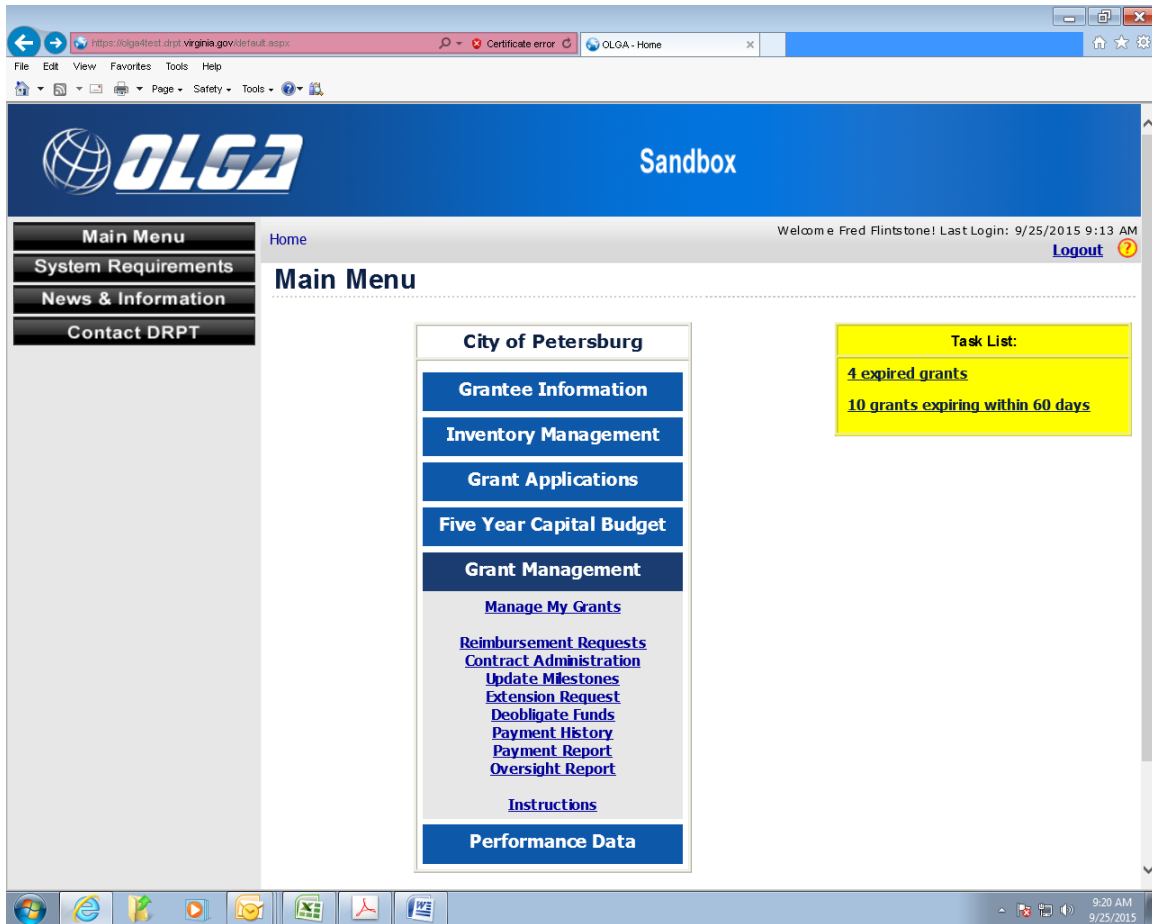
Project:

Add New Request

Return

- You can select the Deobligate Funds button to the left at any time to see the status of your deobligation requests.
- You can also select a begin and end date if you want the history on items you have deobligated over a certain time period and select the Refresh button.
- Finally, you can select the “Show All Projects” button and it will show you a list of all your deobligation requests.
- I am going to delete this Deobligation request so I can use it for the next example.

DEOBLIGATE FUNDS - NO REIMBURSEMENT REQUEST



Select Deobligate Funds and you will see the following screen. This button is used when you ONLY need to deobligate funds.

OLGA Sandbox

Welcome Fred Flintstone! Last Login: 9/25/2015 9:13 AM [Logout](#)

Deobligation Requests

Status of Deobligation Requests

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status	View
06/25/2015	1	73014-96 - PAT FTA5307 FY2014 - Purchase furniture	\$688	Approved 06/25/2015	PDF
06/26/2015	2	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Approved 06/26/2015	PDF
07/01/2015	3	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Submitted 07/01/2015	PDF
09/25/2015	4	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$4,497	Submitted 09/25/2015	PDF

New Deobligation Request

Project:

[Add New Request](#)

[Return](#)

Select the Project you are deobligating and select the Add New Request button. I have selected project 71414-14 as you can see on the following screen.

Deobligation Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☐ Yes ☒ No

If you want to deobligate the remaining funds of \$17,646 then select the Yes radio button and you will see the following screen.

Deobligation Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☒ Yes ☐ No

By clicking the Submit button, I hereby approve the deobligation of all state controlled funds related to the project listed above on behalf of City of Petersburg. I certify that I understand that these funds will no longer be available under the project agreement.

Submit **Cancel**

A message pops up that says you approve the deobligation of all state controlled funds. Select the Submit button and select Ok when it asks you if you want to Submit the Deobligation Request and you will see the following screen.

OLGA Sandbox

Welcome Fred Flintstone! Last Login: 10/23/2015 10:06 AM [Logout](#)

Deobligation Requests

Deobligation Request 30 submitted successfully.

Status of Deobligation Requests for 71414-04 [Show All Projects](#)

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status		
10/23/2015	30	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015		

New Deobligation Request

Project:

[Add New Request](#)

[Return](#)

- The DRPT Program Administrator can either Approve or Reject the request in DRPT's internal system. The status will change to Approved or Rejected in OLGA when that occurs.
- You cannot edit a Deobligation Request.
- If the Deobligation Request is rejected by the Program Administrator then you must submit a new one.
- A Deobligation Request that has been submitted or rejected can be deleted by selecting the trashcan next to the specific project.
- You can select the Deobligate Funds button to the left at any time to see the status of your deobligation requests.
- You can also select a begin and end date if you want the history on items you have deobligated over a certain time period and select the Refresh button.
- Finally, you can select the "Show All Projects" button and it will show you a list of all your deobligation requests

DEOBLIGATION REQUESTS SUBMITTED WITHOUT THE APPROPRIATE AUTHORITY

Deobligation Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☒ Yes ☐ No

You do not have the authority to deobligate \$1,500 or greater of funding. Contact your program administrator for assistance.

This employee has Reimbursement Request authority (authority to deobligate funds up to \$1,499).

- When the Yes button is selected you get the above message that you do not have the authority to perform this transaction since it is greater than \$1,499.
- However, OLGA will still allow you to submit the request. Select Yes and Submit and you will see the following screen.

OLGA Sandbox

Welcome Barney Rubble! Last Login: 10/23/2015 11:28 AM [Logout](#)

Deobligation Requests

Deobligation Request 31 submitted successfully.

Status of Deobligation Requests for 71414-04 [Show All Projects](#)

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status			
10/23/2015	31	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015	PDF	Resubmit	

New Deobligation Request

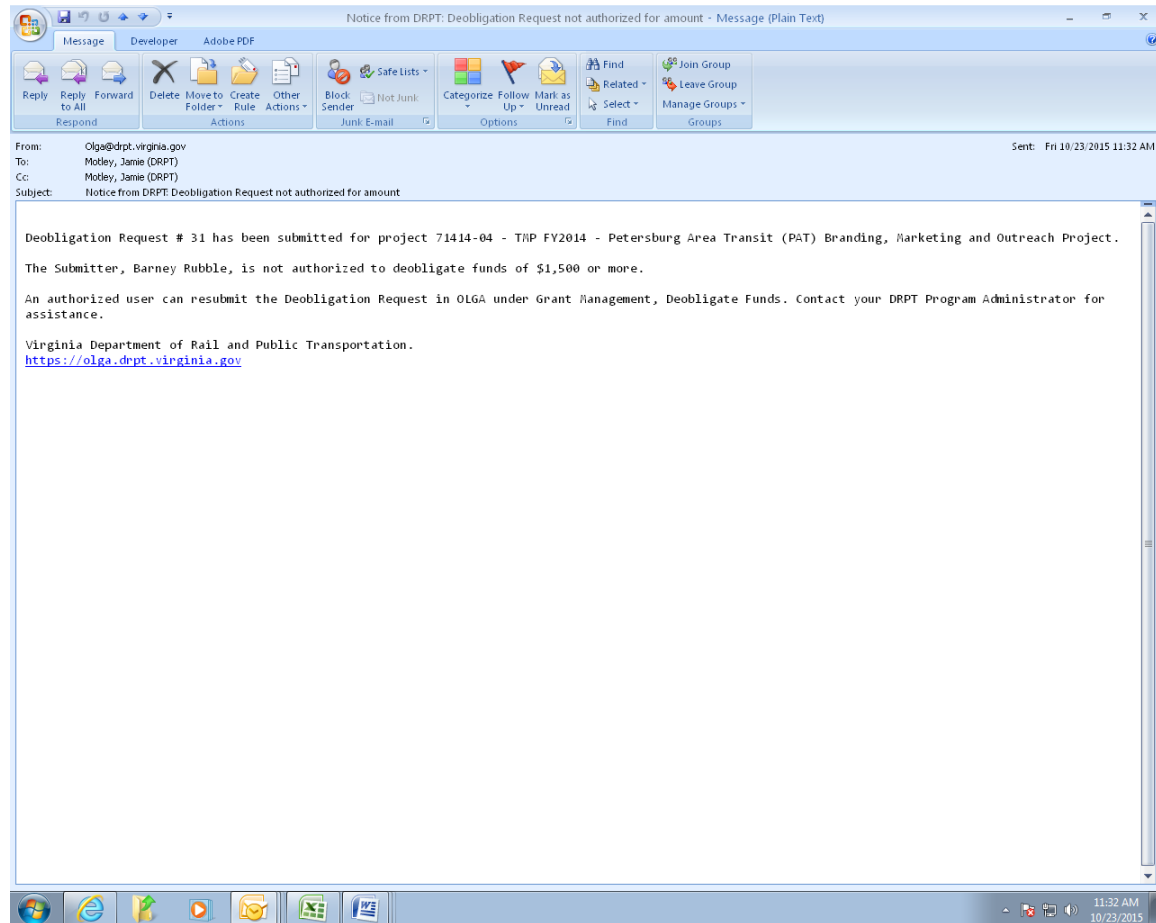
Project:

[Add New Request](#)

[Return](#)

If you submit a request and you do not have the appropriate authority several things will happen to help you determine how to properly deobligate the funds.

- An e-mail will be sent to the Organization's Master User.
- Your DRPT Program Administrator will be copied on the e-mail.
- Notice that there is a Resubmit button next to the transaction.



Here is a sample of the e-mail you should receive. There are several ways to submit the request appropriately.

- Your Master User can change your authority
- You can have someone else with the appropriate authority Resubmit the Deobligation Request
- This also goes on a Report in DRPT's Internal System and your Program Administrator will contact you

OLGA Sandbox

Welcome Fred Flintstone! Last Login: 10/23/2015 11:33 AM [Logout](#)

Deobligation Requests

Status of Deobligation Requests

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status			
10/23/2015	31	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015	PDF	Resubmit	
09/25/2015	6	73014-96 - PAT FTA5307 FY2014 - Purchase furniture	\$688	Submitted 09/25/2015	PDF		
06/25/2015	1	73014-96 - PAT FTA5307 FY2014 - Purchase furniture	\$688	Approved 06/25/2015	PDF		
09/29/2015	8	73014-97 - PAT FTA5307 FY2014 - Purchase Bus Ticket Kiosks	\$12,265	Rejected 09/29/2015	PDF		
09/29/2015	9	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$3,947	Submitted 09/29/2015	PDF		
06/26/2015	2	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Approved 06/26/2015	PDF		
07/01/2015	3	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Submitted 07/01/2015	PDF		
09/28/2015	4	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$4,497	Approved 09/28/2015	PDF		

[New Deobligation Request](#)

I have logged back into OLGA as Fred Flintstone who has the authority to deobligate funds over \$1,499. Select the Resubmit button and you will see the following screen.

Deobligation Request

Project: 71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project

	Federal	State	Local	Total
	0.0%	80.0%	20.0%	100%
Total Contract Amount	\$0	\$68,000	\$17,000	\$85,000
Total Previous Payments	\$0	\$34,758	\$8,690	\$43,448
Total Outstanding Requests	\$0	\$15,596	\$3,899	\$19,495
Total Expended This Period	\$0	\$0	\$0	\$0
Balance Remaining	\$0	\$17,646	\$4,412	\$22,058

Total Deobligation Amount: \$17,646

Do you want to Deobligate the Total Deobligation Amount?

☒ Yes ☐ No

By clicking the Submit button, I hereby approve the deobligation of all state controlled funds related to the project listed above on behalf of City of Petersburg. I certify that I understand that these funds will no longer be available under the project agreement.

Submit **Cancel**

You will notice that when Yes is selected there is no message that Fred does not have the authority to deobligate these funds. Select Yes and Submit and you will see the following screen.

https://olga-test.drpt.virginia.gov/ManageGrant/Deobligations.aspx Certificate error OLGA - Manage Grants - Deo...

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OLGA Sandbox

Welcome Fred Flintstone! Last Login: 10/23/2015 11:33 AM [Logout](#) ?

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Deobligation Requests

Deobligation Request 31 resubmitted successfully.

Status of Deobligation Requests

From To [Refresh](#)

Submit Date	Request Number	Project	Amount	Status		
10/23/2015	31	71414-04 - TMP FY2014 - Petersburg Area Transit (PAT) Branding, Marketing and Outreach Project	\$17,646	Submitted 10/23/2015	PDF	
09/25/2015	6	73014-96 - PAT FTA5307 FY2014 - Purchase furniture	\$688	Submitted 09/25/2015	PDF	
06/25/2015	1	73014-96 - PAT FTA5307 FY2014 - Purchase furniture	\$688	Approved 06/25/2015	PDF	
09/29/2015	8	73014-97 - PAT FTA5307 FY2014 - Purchase Bus Ticket Kiosks	\$12,265	Rejected 09/29/2015	PDF	
09/29/2015	9	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$3,947	Submitted 09/29/2015	PDF	
06/26/2015	2	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Approved 06/26/2015	PDF	
07/01/2015	3	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$11,647	Submitted 07/01/2015	PDF	
09/28/2015	4	73014-98 - PAT FTA5307 FY2014 - Bus Rehab/Renovation of Admin Building	\$4,497	Approved 09/28/2015	PDF	

11:35 AM 10/23/2015

The request has now been properly submitted as there is no Resubmit button.